

**The City of Balcones Heights  
Special City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: August 17, 2015**

**TIME: 6:00 p.m.**

Members Present:     Suzanne de Leon (Mayor)                     Jack Burton (Mayor Pro Tem)  
                              Lamar Gillian                                     Charles White  
                              Linda Pohl

Members Absent:     Madeline Slay

Sign in Sheet:       None

**CALL TO ORDER AND RECORDING OF QUORUM:**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Burton gave the invocation and led the pledges.

**WORKSHOP:**

1. Discussion regarding City Council's goals for the city. (Mayor)

Mayor de Leon requested that council come back with goals to present at the next meeting on how they see the city in the next five years.

2. Discussion regarding employees donating sick leave to approved FMLA qualifying event regular fulltime employees who have depleted their leave. (Gillian)

Councilmember Gillian recommended bringing this policy to help those with unexpected circumstances who have depleted their leave.

Mayor gave direction to propose a policy for Balcones Heights to discuss and take action at the next meeting.

3. City Council will conduct a Budget Workshop for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

City Administrator David Harris and Finance Director gave presentation on the change Memo and the unfunded request.

Total Budget

- Change Memo
  - General Fund Revenues
  - General Fund Expenses

- Revenues & Expenses
- Police Department (General Fund)
- PD Expenses – All Funds
- Federal Forfeiture
  
- Property Values
  - Effective Tax Rate
  - Proposed Tax Rate
  - Change to Revenue
  - Average Tax Bill
  - Historic Tax Rates
  - 2015 Property Tax Rates
  - Proposed M&O \$0.5099
  - Proposed I&S
- Proposed Budget – Equipment
- Proposed Budget – Facilities
- Proposed Budget – Infrastructure
- Proposed Budget – Personnel
- Proposed Budget – Fee Schedule
  - Storm water Utility
  - Sewer
  - Impact Fees
  - Other

Mayor de Leon called for a five minute recess at 6:42 p.m. and reconvened at 6:47 p.m.

Public Hearings were held at 6:48 p.m. and 6:49 p.m. and workshop was continued after that. Mayor called for a question and answer period on the budget.

**PUBLIC HEARINGS:**

3. Public Hearing on Proposed Budget for FY 2015-16 – Conduct a public hearing regarding the adoption of the FY 2015-16 Budget. (First required public hearings)

Public Hearing opened and closed at 6:48 p.m.

4. Public Hearing on Proposed Tax Rate – Conduct a public hearing regarding the adoption of the FY 2015-16 Tax Rate. (First required public hearings)

Public Hearing opened and closed at 6:49 p.m.

Workshop continued after public hearings.

Q & A period regarding the proposed budget

Next Step: Review Fee Schedule and bring direction to staff at next meeting

ADJOURNMENT:

Meeting adjourned at 8:30 p.m.

**Submitted by:**

**DELIA FLORES, TRMC  
City Secretary**

**Minutes were approved by City Council on September 21, 2015.**